

Bowness-on-Solway Parish Council

2nd January 2020

Dear Member,

Your attendance is required at the meeting of the Parish Council to be held on Wednesday, 8th January 2020 at 7.00pm at The Bower Port Carlisle.

The business to be transacted is as shown on the accompanying agenda.

Yours sincerely,

M Abbs

_____ (Clerk to the Council)

Present:

Councillors:

In attendance:

Clerk:

1.1 Apologies for absence and declarations of interest.

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

An on-going dispensation is in force in respect of the Precept.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

2 Minutes (previously circulated)

2.1 To approve the draft minutes of the Parish Council Meeting held on 13th November 2019.

3 Report on action taken

3.1 Report on action by members of the Council

3.2 Report from the clerk

3.3 Public participation (at the Chairman's discretion)

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4 Correspondence

To review correspondence received and take any appropriate action.

- 4.1 Allerdale BC/CALC – Discussion of letters/e-mails concerning Precept/Concurrent Grant and possible action.
- 4.2 Royal British Legion receipt and thanks for donation.
- 4.3 CALC -Capping, Section 137 limit and Transparency Code.
- 4.4 CALC – Buckingham Palace Garden Party Nomination Form.
- 4.5 Grass cutting – review of tenders and appointment of a contractor for the 2020 season.
- 4.6 Footway Lighting - Current situation concerning proposed transfer of responsibility for street lighting.
- 4.7 Allerdale BC - Tree Preservation Order No.12 of 2019.
Fowley Field View, Port Carlisle.
- 4.8 Mrs S Dugdale – copy invoice relating to grant award.
- 4.9 Hopes Auctioneers & Land Agents – Offer of willingness to provide Basic Farm Scheme handling service.
- 4.10 BSA Gold Star and Rocket Gold Star Owners Club – Thank you for preparation work etc.
- 4.11 Bowness on Solway Community Archaeology Project – update.
- 4.12 Rural Payment Agency – Claim Statement.
- 4.13 Bowness Banks – Notes received from Mrs Lewis of meeting held on 29.10.19

5 New business

- 5.1 To receive Community reports.
- 5.2 Police Report.
- 5.3 Arrangements for the grant meeting in April 2020. Approval of grant application form.
- 5.4 Parish Assets – current position concerning the legal review and previously authorised actions. Including Correspondence and Asset Register update from clerk.
- 5.5 Consideration and update of bench and noticeboard repairs and possible replacement.
- 5.6 Parish website – update and consideration of services required.
- 5.7 Audit arrangements for 2019/20.
- 5.8 Vacancy on the Council.
Update from the clerk and consideration of any applications received.

6 Finance

6.1 Information

- 6.1.1 To approve accounts and bank statements to 30th November and 31st December 2019 – available at the meeting.
- 6.1.2 **Budget** for 2020/21: see prepared sheet
& therefore **precept request to Allerdale BC for 2020/21**
- 6.1.3 RPA – environmental stewardship receipts **£3946 and £2954.47**
- 6.1.4 Thorpe Trees Ltd – Invoice for supply of trees. Prior approval given. (VAT £24.15) £144.90

6.2 Payments: to approve the following payments:

- 6.2.1 Clerk's salary **£715.00**
- 6.2.2 Clerk's Expenses: post etc. etc. £10.24, Telephone + broadband £25.48, SLCC contribution £81.80
Software contribution £19.50, travel 13 *miles*@36p= £4.68 **Total £141.70**
- 6.2.3 Port Carlisle Bowling Club small room hire for two meetings. Anticipated invoice total **£40.00**
- 6.2.4 Mr S Hinks - invoice for strimming around parish benches **£180.00**
- 6.2.5 Angelfish – website hosting and e-mails, (VAT £58.33) **£350.00**
- 6.2.6 W.S.Reid Ltd – Make and fit 2 notice boards on new posts. (VAT£333.00) £1998.00
- 6.2.7 Bowness on Solway Community Group re-imburement of insurance costs anticipated amount – **£250.43**

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7 Highways

Current situation – review and possible action.

Plans for new cattle grids at Bowness – latest situation.

8 Planning

8.1 Applications outstanding with Allerdale BC

8.1.1 – HOU/2019/0027 Single storey rear extension, Hazeldene, Port Carlisle

(John and Anne-Marie Loizou & Weller)

8.1.2 - LBC/2019/0005 Listed building consent for single storey rear extension, Hazeldene, Port Carlisle

(John and Anne-Marie Loizou & Weller)

8.1.3 CAT/2019/0021 Removal of tree, Foxley Field View, Port Carlisle. (Mr K Heslop)

8.1.4 – FUL/2019/0193 Change of use of a former agricultural building 'The Barn' to two residential units.
(Mr S Cunningham BBM)

8.2 Applications dealt with under standing order

8.2.1 – FUL/2019/0289 Re-concreting of farmyard, Midtown Farm, Finland, Wigton.

8.2.2 – FUL/2019/0235 Proposed single storey extension to form utility, shower room and stores, Whitrigg Grange, Kirkbride.

8.3 Applications decided by Allerdale BC

None

8.4 Applications for discussion by this meeting

8.4.1 - HOU/2019/0244 Re-building of entrance lobby to front, new conservatory to rear and rooflights to Fell View, Bowness on Solway (Mr Roger Golding)

9.1 Documents received for comment.

None.

9.2 Documents received for information (available on request to clerk)

9.2.1 CALC Circular for December and Annual Meeting Minutes.

9.2.2 Glasdon, Broxap, HAGS product information.

9.2.3 BHIB – advice concerning winter safety.

10 Any items of information...

10.1 brought by members

10.2 brought by Borough Councillor

10.3 brought by County Councillor

10.4 brought by the clerk

11.1 **Date of next meeting: Wednesday 11th March 2020 at 7pm at The Lindow Hall.**

11.2 **Date of future meeting: Wednesday 8th April 2020 at 7pm Grant Meeting at the Lindow Hall.**

11.3 **Date of future meeting: Wednesday 13th May 2020 at 6.30pm at the Lindow Hall.**