

Bowness-on-Solway Parish Council

**NOTICE of Ordinary meeting of the Parish Council to be held on line via Zoom.
Meeting ID 827 5609 9786 Passcode 913475 on Wednesday 15 July 2020 at 7:00pm.**

AGENDA

1 Apologies for absence and declarations of interest.

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

2 Minutes (previously circulated)

To approve the draft minutes of the Parish Council Meeting held on Wednesday 11th March 2020.

3 To approve suspension of agenda standing orders for this meeting only.

4 Correspondence

To review correspondence received and take any appropriate action.

4.1 H&H Land & Estates – BPS Claim Form submission conformation.

4.2 Letter from Parishioner concerning Drumburgh Marsh.

5 New business

5.1 To consider the re-appointment of PL Gauntlett Accounts Ltd to handle PAYE for the Council.

5.2 To consider the re-appointment of PL Gauntlett Accounts Ltd to handle the Internal Audit for the Council.

5.3 Parish Council response to COVID – 19.

6 Finance

6.1 Information

6.1.1 **To approve** annual return: governance statement.

6.1.2 **To approve accounts** 31st March 2020

print-out of Receipts & payments book; 3-year comparative summary;

bank reconciliation & explanation of variance;

bank statements to 31st March 2020

6.1.3 **To approve** annual return: accounting statements

Bowness-on-Solway Parish Council

- 6.1.4 **To note** report of internal auditor.
- 6.1.5 **To approve** accounts to June 30th (available at meeting).
- 6.1.6 **To note** Information Commissioner: confirmation of registration renewal to 6/4/21.
- 6.1.7 **To note** VAT return: refund to be submitted for 2019/2020 **£1868.26**
- 6.1.8 **To note** Allerdale BC: precept: instalment 1 - **£9392**
- 6.1.9 **To note** United Utilities: Wayleave payments **£40.89**
- 6.1.10 **To note** via CALC – confirmation of S.137 spending limit of £8.32 per elector for 2020/21.

6.2 Payments: to approve the following payments:

- 6.2.1- Clerk's salary **£1430 ***
- 6.2.2 Clerk's Expenses: post etc. £15.59, Telephone + broadband £25.48, travel 9.3 *miles*@36p= £9.12
Total £50.19 *
- 6.2.3 - Information Commissioner: by direct debit and confirmation of renewal of registration **£35.00 ***
- 6.2.4 - BHIB Insurance: renewal premium **£309.01 ***
- 6.2.5 - A N Other: chairman's allowance **£30.00**
- 6.2.6 – PL Gauntlett: internal audit fee **£50.00 ***
- 6.2.7 - P L Gauntlett: share of invoice (£100) for PAYE services **£34.00 ***
- 6.2.8 - CALC: subscription renewal 2020/21 – **£231.27**
- 6.2.9 H&H Land and Estates Ltd – professional services (VAT £35.00) **£210.00**
- 6.2.10 Thorpe Trees – tree purchase (VAT £38.00) **£228.00 ***
- 6.2.11 CALC – Zoom Licence (Vat £15.68) **£94.08 ***

*** denotes payment previously authorised or authorised under Emergency COVID powers by the Chairman, Vice Chairman and clerk.**

7 Planning

7.1 Applications outstanding with Allerdale BC / Cumbria CC

None

7.2 Applications dealt with under standing order

- 7.2.1 – HOU/2020/0053 Removal of and replacement of existing bay window with garage etc. Romar, Greenspot, Kirkbride
(Mr B Foster)
- 7.2.2 – CAT/2020/0013 Pollarding of two sycamore trees, Pear Tree Farm, Bowness on Solway.
(Mrs Morag Lomax)
- 7.2.3 – CAT/2020/0012 Pollarding of 1 lime tree, Sea Bank, Bowness.
(Mrs McGuinness)
- 7.2.4 - HRN-2020/0003 Hedgerow Removal Notice for 135m to be removed. Bowness Hall, Bowness
(Mr J Wills)
- 7.2.5 – HOU/2020/0067 2 storey side and rear extension, 16 Fell View, Anthorn.
(Mr D Hawes)
- 7.2.6 – HOU/2020/0080 Extension to form proposed yoga/fitness room, Solway House, Cardurnock, Kirkbride. (Mr R. Nugent)

7.3 Applications decided by Allerdale BC / Cumbria CC

- 7.3.1 – FUL/2020/0036 To construct a timber bird hide on the edge of Drumburgh Moss, Drumburgh. (Mr K Scott, Cumbria Wildlife Trust.). – approval granted.
- 7.3.2 – HOU/2020/0053 Removal of and replacement of existing bay window with garage etc. Romar, Greenspot, Kirkbride (Mr B Foster) – approval granted.
- 7.3.3 – HOU/2020/0067 2 storey side and rear extension, 16 Fell View, Anthorn.
(Mr D Hawes) – approval granted.
- 7.3.4 – HOU/2020/0080 Extension to form proposed yoga/fitness room, Solway House, Cardurnock, Kirkbride. (Mr R. Nugent) – approval granted.

Bowness-on-Solway Parish Council

7.3.5 – FUL/2020/0036 To construct a timber bird hide on the edge of Drumburgh Moss, Drumburgh. (Mr K Scott, Cumbria Wildlife Trust.) – approval granted.

7.3.6 - FUL/2020/0021 Part change of use to permit the hire of 4 motorhomes for a temporary period of 3 years, Bowness House Farm, Bowness on Solway. (Hunter Contracts North East Ltd). – approval granted.

7.3.7 – CAT/2020/0009 Cut off overhanging branches of 1 silver birch and 1 mountain ash, The Nook, Bowness on Solway. (Ms Diane Ellis-Jones) – approval granted.

7.4 Applications for discussion by this meeting

7.4.1 – VAR/2020/0011 Variation of Condition 2 on approved planning application FUL/2019/0012 extend current consent from 25th July 2020 to 25 July 2022. (Hunter Contracts North East Ltd).

8 Documents received for comment.

8.1 Natural England - Restoration Brief for Bowness Common SSSI Units 21 and 24, part of the South Solway Mosses SAC, North West Cumbria.

(Mr Douglas Little, Marylands Farm, Bowness on Solway. Cumbria. CA7 5AG)

9 Meetings

9.1 Date of next meeting: This date and others until May 2021 dependent upon the COVID19 situation. Provisional dates may be set. Meetings will be publicised to the public and notified to Councillors