

Bowness-on-Solway Parish Council

DRAFT Minutes of the Meeting of the Parish Council held on Wednesday 11th July 2018 at 7.00pm in Anthorn Village Hall.

Present:

Councillors: Carruthers (Chair), Bradshaw, Coates, Graham, Hodgson, Hutton, Knowles and Wills.

In attendance: County Councillor Markley

Public attendance: Two members of the public.

Clerk: M Abbs

1.1 Apologies for absence and declarations of interest.

The clerk reported that apologies had been received from Borough Cllr Hodgson and Cllrs Hinks and Reay

REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

An on-going dispensation is in force in respect of the Precept.

No additional dispensation requests were received.

DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Cllr Knowles declared an interest with regard to item 5.6

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

2 Minutes (previously circulated)

2.1 To approve the draft minutes of the Annual General Meeting and the Parish Council Meeting held on the 9th of May 2018 – **approved and signed.**

3 Report on action taken

3.1 Report on action by members of the Council.

No matters were reported at this point.

3.2 Report from the clerk.

Including communication with the Police concerning meetings.

The clerk reminded members of the forthcoming meeting that was being arranged by PCSO Nichol.

Other actions would be reported later in the meeting.

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3.3 Public participation (at the Chairman's discretion)

Parishioners offered to provide information, if required, or answer question with regard to item 4.4. The clerk provided additional information on the current situation.

Cllr Markley advised that he had attended a meeting with United Utilities and the large scale pipeline project to improve water supplies was going well.

A new machine to repair potholes was being tested with a view to possible purchase.

A new sea fishery protection vessel (IFCA) had been purchased and a naming ceremony was being planned.

The County Council had recently given Planning Approval for the demolition of the Lonsdale Building in Carlisle. This was likely to become car parking space.

The parishioners and Cllr Markley then left the meeting.

Cllr Wills arrived.

4 Correspondence

To review correspondence received and take any appropriate action.

4.1 BHIB – Confirmation of insurance renewal.

The clerk provided confirmation that the insurance had been renewed to 2019. – **noted**.

4.2 Footway Lighting - Current situation.

The clerk confirmed that the letter expressing concern about the proposed plans to devolve responsibility had been received by the District Council without comment to date. – **noted**.

4.3 Rural Payment Agency and Council Agent.

Latest situation on submissions, entitlements and related correspondence.

The clerk confirmed that the invoices from the land Agent had been paid and that there were no other developments to report. -**noted**.

4.4 Electricity North West – Electricity Supply request new dwelling at Glasson.

The clerk reminded members of a similar previous request. Cllrs examined the paperwork which was **approved and signed by the Chairman**.

4.5 Allerdale Borough Council – Letters concerning the proposed listing of the Hope and Anchor, Port Carlisle and The King's Arms, Bowness on Solway as Community Assets.

Cllrs were re-appraised of the situation which was **noted without action**.

4.6 Ian Wrigley – Farmers Facilitation Group update on the recent meeting of the group.

Cllr Graham updated Cllrs regarding a meeting that had taken place. The clerk advised that he had subsequently received a summary from Mr Wrigley. – **noted without action**.

4.7 Rogersceugh Buildings – possible update.

Cllrs discussed the correspondence from the RSPB and Natural England and **agreed** that the clerk should respond stating that the Council should be consulted prior to grant applications were being made and/or action being taken. The Council, along with some parishioners, believe that more should be done to preserve Rogersceugh and the access to it.

4.8 Communication from village residents concerning the Bowness House Farm development.

The clerk reminded members of the e-mail which had been circulated to them prior to the meeting by Cllr Knowles. Cllrs **agreed** to respond to the resident pointing out that the Parish Council has to abide by Planning law when considering applications itself, especially with regard to the valid grounds for objection. The existing planning consent for the development does not allow access through the corner gateway, and the Parish Council is keen to see compliance of existing planning consents before further development of the site. Additionally, it should be pointed out that the Parish Council objected to the original planning application relating to the Shepherds Huts.

Cllr J Hodgson arrived.

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4.9 Cumbria CC – Restoration of Traditional Highway Directional Signage and Milestones.

Listing of relevant items.

Details of the letter from the authority were given and Cllrs **agreed** that they would inform the clerk of any relevant items in the Parish to enable a list to be compiled.

4.10 Anthorn Sports Club - letter of thanks for tennis coaching support.

The clerk provided details of the letter which was **noted without action**.

4.11 E-mail from a visitor to the parish concerning facilities for tourists at Bowness-on-Solway.

The clerk reminded Cllrs of the message which was **noted without action** in view of the additional facilities which would soon be available in Bowness.

5 New business

5.1 **To receive** Community reports:

Cllr Graham and Knowles advised that in Bowness a film night was being organised for the Lindow Hall and the 'skiff boat' had been ordered. A 'Race Night' was being organised for September. Discussions were ongoing with the pub in Bowness and the AONB regarding the future of the path to the foreshore opposite the pub.

5.2 Possible consideration of External Audit documents and examination of any matters arising, The clerk confirmed that the documentation requesting the exemption from audit had been delivered to the external audit company and he had no further news to report at this stage. - **noted**.

5.3 Audit and Transparency Regime / Parish Website – update from clerk.

The Cllrs were updated by the clerk on the work to website which had been carried out to ensure compliance with the GDPR legislation. Cllrs **agreed** that only the clerk should have access to the Parish Council pages of the website and asked the clerk to speak to the website co-ordinator about this.

5.4 Bowness on Solway Parochial Church Council – burial ground extension.

Update from the clerk and consideration of grant request letter.

The clerk reminded Cllrs of the legal advice that had been obtained and considered previously. Cllrs then considered the grant request and **agreed to award a grant of £20,000** to be used solely towards the purchase of land to extend the existing burial ground. A date was set for the re-payment of the grant in the event of the acquisition not proceeding. It was **noted** that a planning application had been submitted by the church. The clerk informed members that when responding that he would reiterate the legal position concerning the grant.

5.5 Defibrillators – Update concerning Anthorn and Glasson and consideration of relevant correspondence. Possible decision on grant support.

Cllrs understood that grant assistance from the County Council and North West Ambulance Service would enable defibrillators to be installed at both Glasson and Anthorn without further assistance being required. The Council **agreed** that they would consider making up any funding shortfall should this prove to be necessary.

5.6 Poor water pressure in Bowness and possibly other areas of the Parish– report on the current situation and discussion of any required action.

Cllr Knowles updated Cllrs on the current situation. Twenty three houses had been suffering low water pressure for a number of years. United Utilities had finally admitted that there was a faulty water pressure meter in the system and that action to remedy this was planned. This should improve the situation, but residents would remain vigilant. The Chairman thanked Cllr Knowles for his work on this. – **noted**.

5.7 Communication from Mrs Firth concerning Glasson Community Group handover and unspent grant money.

Cllrs discussed the situation and **agreed** that they would welcome suggestions from the Community Group for proposals for projects on which the outstanding £100 could be spent. It was confirmed that the money was currently held by the Community Group following the hand- over of documentation to the new committee.

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5.8 Condition of Millennium Oaks in the parish.

CLLrs **agreed** to locate and check on the condition of the Oaks and report back to the clerk at, or before, the next meeting.

5.9 Possible support for the 'Queen's Canopy Project'.

Cllr Carruthers outlined the initiative and thought that the Council should support it. CLLrs were asked to consider suitable sites and it was **agreed** that the clerk should include the matter on the September agenda.

5.10 Ms J Carrick – Solway Firth Research project update.

The clerk advised that Ms Carrick wished to visit the parish again but had been unable to attend the July meeting. He would keep members advised of developments. – **noted**.

6 Finance

6.1 Information

6.1.1 **To approve accounts** to 31st May 2018 and 30th June 2018 - **approved**.

6.1.2 **To note** HMRC VAT repayment update.

The clerk advised that the claim had been compiled but not yet submitted to HMRC. In addition, the accounts had not yet been approved by the external auditor though the internal audit had confirmed the figures. – **noted**.

6.2 Payments: to approve the following payments:

6.2.1- Clerk's salary **£693.94 – approved**.

6.2.2 - Expenses: post etc £26.92 Telephone & broadband = £25.48, travel *26miles@36p*= £6.36

Total £58.76 – approved.

6.2.3 – Cllr Carruthers: chairman's allowance **£30.00 – approved**.

6.2.4 - CGM Grass cutting – VAT (£173.40) inclusive Invoices: **£1040.40**

The clerk advised that an additional invoice for a later cut had been received making the new total **£1387.20 – approved**.

6.2.5 – H & H Land & Property Ltd – Professional Services – (£200 + £40 VAT) **£240.00 – approved**.

6.2.6 - H & H Land & Property Ltd – Valuation Fee – (£250 + £50 VAT) **£300.00 – approved**.

6.2.7 - XMA Ltd – print cartridges (VAT £14.39) **£86.34 – approved**.

7 Highways

7.1 – Any local developments.

Possible update on cattle grids and signage.

There were no new developments concerning the cattle grids to report apart from the County Council once again requesting confirmation of the land owners affected. The clerk said he would supply this information again.

The marsh signage in the parish had been installed. Local CLLrs thought that the sign near the bus turning circle in Bowness could have been located better. The clerk pointed out that this should be rectifiable when the new cattle grids are installed. - **noted**.

8 Planning

8.1 Applications outstanding with Allerdale BC

None – **noted**.

8.2 Applications dealt with under standing order

8.2.1 – 2/2018/0188 Outline application for 8 bungalows, Field adjacent to Millgrove, Glasson. (Mrs Jane Stewart)- the clerk confirmed that the Council had objected to this application – **noted**.

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8.2.2 – HOU/2018/0127 Proposed extension to side bungalow and internal alterations, Loxley, Glasson. (MR and Mrs McKie) – there had been no objection to this application. – **noted.**

8.2.3 – 2/2018/0252 Erection of a farm workers dwelling, Westfield House Farm, Port Carlisle (Mr R Dixon) – there had been no objection to this application. – **noted.**

8.3 Applications decided by Allerdale BC

8.3.1 – 2/2018/0143 and 2/2018/0144 Listed building consent for conversion of existing barn into a dwelling. Change of use from storage barn to dwelling. Conversion of existing attached barn to single storey, 1-bedroom dwelling with minor external works, Cardurnock Cottage, Cardurnock. (Mr and Mrs Stokes) – permission granted.

8.3.2 – HOU/2018/0083 Internal alterations, new openings and modifications to roofline, Stonehouse, Drumburgh, Wigton. (Tracey Robbins) – permission granted.

8.3.3 – 2/2018/0145 Portal framed machinery shed, Marsh House, Easton. (Mr M Wilson Messrs MM Wilson and Sons) – permission granted.

The above were **noted.**

8.4 Applications for discussion by this meeting

8.4.1 – 2/2018/0188 Outline application for 8 bungalows, Field adjacent to Millgrove, Glasson. (Mrs Jane Stewart) amended documents.

Following examination, and discussion, of the documents it was **agreed** that the concerns of the Council were unchanged, and the clerk was instructed to advise Allerdale BC that the objection remained.

Cllr Hutton left the meeting at this point.

9.1 Documents received for comment

None – **noted.**

9.2 Documents received for information (available on request to clerk)

9.2.1 CALC Circulars.

9.2.2 Glasdon Product Information.

9.2.3 Seafarers UK – Merchant Navy Day 3rd September.

The above were **noted.**

10 Any items of information...

10.1 brought by members

Cllr Hodgson reported that the rubbish bin on Drumburgh Marsh still needed replacing. Some local culverts had been cleaned out.

Cllr Bradshaw reported that a number of motorhomes had been using the bus turning circle in Bowness overnight and the clerk said he would check on parking regulation with the AONB.

10.2 brought by Borough Councillor Hodgson

Absent

10.3 brought by County Councillor Markley

His report had been given earlier.

10.4 brought by the clerk

The clerk advised that a planning consultation 2/2018/0284 relating to Bowness House Farm had just arrived and would need to be handled under the Standing Order procedure.

10.5 Date of next meeting: Wednesday 12th September 2018 at 7 p.m. in the Lindow Hall Bowness.

Please note the November meeting will be on Wednesday 14th November 2018 at 7.00p.m. in the Bower, Port Carlisle.

The Chairman closed the meeting at 9.05p.m.