

## Bowness-on-Solway Parish Council

### Minutes of the meeting of the Parish Council held on Wednesday 13<sup>th</sup> November 2019 in the Bower at Port Carlisle at 7.00 p.m.

Present:

Councillors: Carruthers (Chair), Coates, Evans, Hinks, Graham, Hutton and Martin.

County Cllr Markley

Borough Cllr Hodgson

Public attendance: None

Clerk: M Abbs

#### **1.1 Apologies for absence and declarations of interest.**

The clerk had received apologies from Cllrs Birkett, Wills and Harrington.  
The illness resulting in Cllrs Harrington's absence was accepted as a fair reason.

#### REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

No dispensation requests had been submitted to the clerk

An on-going dispensation is in force in respect of the precept.

#### DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Cllr Hinks declared an interest with regard to items 5.5,5.6,6.2.5

Cllr Martin declared an interest in item 5.9

Cllr Evans declared an interest in item 5.3

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

#### **2 Minutes (previously circulated)**

**2.1 To approve** the draft minutes of the Parish Council Meeting held on 18<sup>th</sup> September 2019. – **approved and signed.**

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### 3 Report on action taken

#### 3.1 Report on action by members of the Council

No matters were reported at this point.

#### 3.2 Report from the clerk

The clerk advised that relevant actions would be reported on later in the agenda.

#### 3.3 Public participation (at the Chairman's discretion)

No members of the public were in attendance.

### 4 Correspondence

To review correspondence received and take any appropriate action.

4.1 Parish Assets – current position concerning the legal review and previously authorised actions. Correspondence from / with the Glasson Community Group. Letter from Cartmell Shepherd with invoice – see item 6.2.6. Consequential updating/amendment of the Council's Asset Register.

Cllr Hinks updated Cllrs on the latest actions and advice received from the solicitor.

Cllrs **agreed**, following successful registration of the land with the Land Registry, to update the Asset Register with the addition of the Glasson Green and Playpark as Community Assets valued at £1 each. The request information from the Glasson Community Association had been received and Cllr Hinks would now forward this to the solicitor for advice and comment. It was hoped to advise further at the January meeting.

4.2 SSAFA – VE Day 75 8-10<sup>th</sup> May 2020, information.

The clerk reminded Cllrs of the correspondence and Cllr Martin proposed that the Council should be involved in this commemoration along with other local groups if possible. Cllrs **agreed** to investigate this.

4.3 Allerdale BC – Tree Preservation Order No.12, Foxley, Field View, Port Carlisle.

The clerk provided details of the order. – **noted**.

4.4 Allerdale BC – Information that the Highland Laddie Glasson had been proposed and approved as an 'Asset of Community Value'.

The clerk summarised the correspondence. Cllrs **noted** that the building had now been 'listed' by the Authority.

Cllr Markley arrived.

4.5 Rural Payments Agency – Common Land, change of eligible land cover area.

The clerk provided details of a meeting that he had attended with Emma Austin of Natural England and Cllrs Carruthers and Graham. Cllrs **agreed** that the existing agreement should be extended with the RPA for a further year, if possible. The council representatives above would pursue this.

The RPA had informed the Council that an aerial survey may result in a change to the relevant area. The clerk handed copies of the recently received correspondence to Cllrs Graham and Carruthers. – **noted**.

4.6 Ian Wrigley Bowness Peninsula Facilitation Group event.

The clerk provided details which were **noted**.

4.7 Setting up a memorial to Wal Handley, official unveiling on Saturday 16<sup>th</sup> November at 12.00.

The clerk reminded Cllrs of the forthcoming event which was **noted**.

### 5 New business

5.1 To receive Community reports.

Cllrs Graham and Martin provided details of the forthcoming Bazaar which was going to be held at the Lindow Hall.

The Auction of Promises for the Bowness Community Group had raised £2700.

An event was being organised for 8<sup>th</sup> of December to turn on the Christmas lights.

Cllr Martin had attended a meeting of the AONB and understood that a further representative for the area was required. The clerk said he would clarify the position with the AONB.

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### 5.2 Police Report.

No report had been received. – **noted**.

### 5.3 Grass Cutting tenders for 2020 season. Discussion and appointment of contractor.

Cllr Evans expressed an interest in providing a tender for the work and left the meeting.

The clerk appraised Cllrs of the current situation.

In the light of the current contractor ceasing to trade and further expression of interest in taking on the contract, Cllrs **agreed** to postpone the decision until the January 2020 meeting. In the meantime, the clerk would seek references from all interested contractors and post tender documents to two additional contractors including Cllr Evans.

Cllr Evans re-joined the meeting and was informed of the decision.

### 5.4 Donation to British Legion Poppy Appeal.

A donation of £100 was **agreed** in accordance with its powers under section 137 of the Local Government Act 1972. The expenditure, in the opinion of the council, being in the interest of the area and its inhabitants.

### 5.5 70 Plus Committee – donation and request for support for 2019.

Cllr Hinks provided information to Cllrs then played no part in the decision taken on this item.

A donation of £300 was **agreed** in accordance with its powers under section 137 of the Local Government Act 1972. The expenditure, in the opinion of the council, being in the interest of the area and its inhabitants.

### 5.6 Request from the Lindow Hall for £400 towards the cost of provision of toilet facilities.

Cllrs Hinks who had declared an interest played no part in the decision for this item.

The remaining Cllrs discussed and **agreed** the request.

See also item 6.2.5.

Cllr Hodgson arrived.

### 5.7 Queens Commonwealth Canopy Project – update.

Cllr Carruthers confirmed that the first order of the new planting season had been submitted.

The clerk reminded Cllrs that a spending limit for the scheme had been decided upon previously.

### 5.8 Seats and noticeboards – latest situation and possible decision.

Cllrs Hinks and Carruthers provided details of progress on the new noticeboards for Fingland and Glasson. These were due to be installed; the clerk confirmed that no invoice had been received.

Cllrs **agreed** to purchase a new noticeboard for Drumburgh, and Cllr Hinks said she would progress this.

The clerk updated Cllrs on the situation concerning the new bench at Cardurnock. Cllrs examined the draft of a new Agreement that the County Council required to be completed prior to the installation of new 'street furniture'. Cllrs **approved** document and authorised the clerk to progress matters with the local residents and the County Council.

### 5.9 Bowness Banks – report on the recent meeting and any required discussion and decision.

The clerk, assisted by Cllrs Graham, Martin and Coates, provided details and the outcome of the recent meeting held at Walls End guest house. Cllr Markley advocated looking at the wider requirements of the village and not just the Banks when considering a possible grant application. Minutes were awaited. - **noted**.

### 5.10 Council vacancy.

Following the resignation of Mrs Walker, the clerk advised Cllrs that Allerdale BC had been informed and provided details of the procedure that needed to be followed. Cllrs **agreed** a notice which would be placed in the Parish Magazine and local noticeboards.

### 5.11 Possible work required on a tree near Glasson Play Park.

Cllr Carruthers had inspected the tree in question, and it appeared that the problem was being caused by a BT wire passing through the branches of the tree. Cllrs **agreed** that Cllr Carruthers and the clerk should contact BT.

### 5.12 Flooding from road at Port Carlisle chapel.

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Cllr Hutton provided information and confirmed that the road flooding had been reported to the County Council. – **noted.**

### 6 Finance

Cllr Evans gave his apologies and left at this point.

#### 6.1 Information

6.1.1 To approve accounts and bank statements to 30<sup>th</sup> September and 31st October 2019 – available at the meeting. – approved and signed.

6.1.2 To note ABC Precept Receipt **£9392 – noted.**

6.1.3 **Budget** for 2020/21: see prepared sheet  
& therefore **precept request to Allerdale BC for 2020/21**

The clerk explained the latest situation relating to the setting of the Precept and reminded Cllrs of their current financial position. Members then considered the estimates for the rest of this year, and at the same time considered the grants usually paid to parish organisations. Together with the anticipated expenditure for 2020/21 and some allowance for possible contingency, the budget **was approved and it was agreed unanimously** that the precept request for 2020/21 should again be £18784. The Clerk was authorised to send the precept to Allerdale District Council.

6.1.4 Rural Payments Agency - payments received **£15.76 – noted.**

**6.2 Payments: to approve** the following payments:

6.2.1- Clerk's salary **£715.00 – approved.**

6.2.2 - Expenses: post etc £11.11 Telephone & broadband = £25.48, travel *65 miles*@36p= £23.40

**Total £59.99 – approved.**

6.2.3 Colville Grounds Maintenance grass cutting invoices (VAT **£75.08**) **£450.44 – approved.**

Additional invoices may be brought to the meeting.

No additional invoices were submitted.

6.2.4 Lindow Hall - hall hire **£63.00 – approved.**

Cllrs Hinks did not vote on this item.

6.2.5 Lindow Hall – toilet provision **£400.00 – approved.**

Cllr Hinks did not vote on this item.

6.2.6 Cartmell Shepherd - property matters **£687.80 – approved.**

6.2.7 XMA Ltd – rectification of underpayment **£3.00 – approved.**

### 7 Highways

7.1 Any issues arising including updates on cattle grids.

Cllr Markley advised that a County Council representative had been due to attend the meeting but had been unable to do so at the last minute. Cllrs requested that the latest plans be sent to them and they would then request a site meeting, if necessary. Cllr Markley confirmed that work was planned for the new year and that road closures would be necessary.

### 8 Planning

#### 8.1 Applications outstanding with Allerdale BC

8.1.1 – HOU/2019/0027 Single storey rear extension, Hazeldene, Port Carlisle  
(John and Anne-Marie Loizou & Weller)

8.1.2 - LBC/2019/0005 Listed building consent for single storey rear extension, Hazeldene, Port Carlisle  
(John and Anne-Marie Loizou & Weller)

8.1.3 CAT/2019/0021 Removal of tree, Foxley Field View, Port Carlisle. (Mr K Heslop)

8.1.4 – FUL/2019/0193 Change of use of a former agricultural building 'The Barn' to two residential units.  
(Mr S Cunningham BBM)

All the above were **noted.**

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### **8.2 Applications dealt with under standing order**

None -**noted**.

### **8.3 Applications decided by Allerdale BC**

8.3.1 – HOU/2019/0133 Change of use of agricultural land to caravan park extension including associated drainage infrastructure, Cottage and Glendale Caravan Park, Port Carlisle. (Mr Andrew Warnes, Callaly Leisure Ltd). – permission granted. - **noted**.

### **8.4 Applications for discussion by this meeting**

None – **noted**.

### **9.1 Documents received for comment.**

9.1.1 Allerdale Local Plan – (Part2) Site Allocations. - the papers had been circulated and inspected – **noted without action**.

### **9.2 Documents received for information** (available on request to clerk)

9.2.1 CALC Circular for October and November.

9.2.2 ACTion – Emergency Planning, Community Resilience and Neighbourliness.

The above were **noted**.

### **10 Any items of information...**

**10.1** brought by members

No matters were submitted.

**10.2** brought by Borough Councillor

Cllr Hodgson enquired if the 'soft sand' near Bowness which had been reported had been signposted.

Cllrs were not aware of any signage and Cllr Hodgson said he would investigate.

The installation of a 'dog waste bin' at Port Carlisle was still outstanding.

**10.3** brought by County Councillor

Cllr Markley advised that interviews were being conducted for a new Corporate Director.

A review of gritting routes was being undertaken. Cllrs asked the clerk to ask the County Council for a grit bin at Low Flow and ask if Glasson could be included on a gritting route.

Development of the plans for the Borderlands Project were progressing.

**10.4** brought by the clerk

No matters were brought to the attention of Cllrs.

**11.1 Date of next meeting: Wednesday 8<sup>th</sup> January 2020 at 7pm at THE BOWER, PORT CARLISLE**

**11.2 Date of future meeting: Wednesday 11<sup>th</sup> March 2020 at 7pm at the LINDOW HALL, BOWNESS**

The dates were noted, and the Chairman closed the meeting at 9.30 p.m.