

# Bowness-on-Solway Parish Council

4th September 2018

Dear Member,

Your attendance is required at the meeting of the Parish Council to be held on Wednesday, 12th September 2018 at 7.00p.m. in the Lindow Hall Bowness on Solway.

The business to be transacted is as shown on the accompanying agenda.

Yours sincerely,

M Abbs

\_\_\_\_\_ (Clerk to the Council)

## AGENDA

### **1.1 Apologies for absence and declarations of interest.**

#### REQUESTS FOR DISPENSATIONS

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

An on-going dispensation is in force in respect of the Precept.

#### DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

*If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.*

### **2 Minutes (previously circulated)**

**2.1 To approve** the draft minutes of the Parish Council Meeting held on the 11<sup>th</sup> July 2018.

### **3 Report on action taken**

3.1 Report on action by members of the Council.

Response to audit company's request for information/clarification on reserve balances.

3.2 Report from the clerk.

3.3 **Public participation** (at the Chairman's discretion)

# Bowness-on-Solway Parish Council

## 4 Correspondence

To review correspondence received and take any appropriate action.

- 4.1 Bowness Churchyard extension – latest situation.
- 4.2 CALC – Membership Subscriptions Review.
- 4.3 Bowness Peninsula Facilitation Group – update on recent meeting.
- 4.4 Citizens Advice Allerdale – request for support.
- 4.5 Cumbria CC – notification of changes to bus timetable.
- 4.6 Request from parishioner concerning car park ownership in Bowness.
- 4.7 CALC – Casual Vacancy on the CALC Executive Committee.

## 5 New business

- 5.1 **To receive** Community reports:
- 5.2 Police report.
- 5.3 Grass Cutting specification for 2019 season.  
Review of the current tender procedure and possible action.
- 5.4 Defibrillator Provision in the Parish.  
Consideration of grant application from Anthorn Community Association and update of current situation in other areas of the Parish.
- 5.5 Anthorn Naval Base Memorial.  
Current situation and possible decision.
- 5.6 Bowness Parish Website – clerk update.
- 5.7 Queens Canopy Project – consideration and possible decision.
- 5.8 Condition of Millennium Oaks in the parish.
- 5.9 Archiving of old minutes.
- 5.10 Bowness on Solway Community Group – ‘First Responders’ application for grant support.
- 5.11 Review of grant procedures.
- 5.12 Amendments to cheque signatories.

## 6 Finance

### 6.1 Information

- 6.1.1 **To approve accounts** to 31<sup>st</sup> July and 31<sup>st</sup> August 2018 (available at meeting).
- 6.1.2 Allerdale BC – receipt of second Precept payment £9392 + CTRS grant £122.45 = **£9514.45**  
Anticipated figures shown. Clerk will confirm.
- 6.1.3 **The acceptance and approval** of the Audit Annual return and certificate.  
If received in time. Clerk will provide an update.
- 6.1.4 HMRC – VAT re-payment. - **£672.75**

### 6.2 Payments: to approve the following payments:

- 6.2.1- Clerk's salary **£693.94**
- 6.2.2 - Expenses: post etc £8.06 Telephone & broadband = £25.48, travel *42miles@36p*= £15.12  
**Total £48.66**
- 6.2.3 - CGM Grass cutting – VAT (£173.40) inclusive Invoices: **£1039.80**

## 7 Highways

- 7.1 – Bowness cattle grid consultation.

## 8 Planning

### 8.1 Applications outstanding with Allerdale BC

- 8.1.1 – 2/2018/0188 Outline application for 8 bungalows, Field adjacent to Millgrove, Glasson. (Mrs Jane Stewart)

## **Bowness-on-Solway Parish Council**

### **8.2 Applications dealt with under standing order**

8.2.1 - 2/2018/0317 To extend the churchyard at Bowness to provide additional burial space. (St Michael's Church) – application withdrawn.

### **8.3 Applications decided by Allerdale BC**

8.3.1 – 2/2018/0252 Erection of a farm workers dwelling, Westfield House Farm, Port Carlisle (Mr R Dixon) - permission granted.

8.3.2 – HOU/2018/0127 Proposed extension to side bungalow and internal alterations, Loxley, Glasson. (Mr and Mrs McKie) – permission granted.

8.3.3 – 2/2018/0284 Proposal: Non-compliance with condition 2 & 8 of 2/2017/0160 for a temporary access and parking arrangements for the shepherd's hut accommodation to enable it to operate whilst the adjacent areas of the site are under construction. Bowness House Far, Wigton. (Hunter Contracts North East Ltd.) - permission granted.

### **8.4 Applications for discussion by this meeting**

None

### **9.1 Documents received for comment**

9.1.1 Police and Crime Commissioner and Cumbria Constabulary – Option to complete online survey.

### **9.2 Documents received for information (available on request to clerk)**

9.2.1 CALC Circulars.

9.2.2 Creative Play - information.

### **10 Any items of information...**

**10.1** brought by members

**10.2** brought by Borough Councillor Hodgson

**10.3** brought by County Councillor Markley

**10.4** brought by the clerk

**10.5 Date of next meeting: Wednesday 14<sup>th</sup> November 2018 at 7.00p.m. in the Bower, Port Carlisle.**

**Please note the January meeting will be on Wednesday 9th January 2019 at 7.00p.m. in the Bower, Port Carlisle.**